

Bytes of Learning Incorporated

445 Apple Creek Blvd - Suite 204
Markham, Ontario, Canada L3R 9X7
Tel (905) 947-4646 Fax (905) 475-8650
Toll Free: 1-800-465-6428
<http://www.bytesoflearning.com>
email: orders@bytesoflearning.com

The Take It Home Bonus™ Program (Canada Only) for UltraKey® 5.0™

Last Updated: June 2007

Dear Educator:

The Take It Home Bonus Program lets parents purchase UltraKey 5.0 through your school.

The software is offered at an attractive price but even better, Bytes of Learning grants a portion of the total sale to your school to help purchase additional technology.

We call this program "Take It Home Bonus" because it enables students and their families to take our software home while the school earns a bonus grant for its technology program.

Under the program, the following steps occur:

1. The participating school sends a letter on school letterhead to the parents explaining the program and offering them the opportunity to order the software. A suggested letter is found on the next page. Please issue that letter or your own variation of it **on school letterhead**.
2. Parents complete their order form and return it to the school together with a cheque made payable to the school or its technology fund or any other person or fund as decided by the school.
3. The school summarizes the order on the attached consolidated order form. **A minimum of 6 units must be ordered each time**. There is no limit on the number of times a school may run a Take It Home Bonus offering.
4. The school sends a cheque to Bytes of Learning for the total amount of the order **less its technology grant**. So the school immediately receives the benefits of the fund. **If this is not workable for your school, see the Alternative procedure**.
5. Bytes of Learning processes the school's cheque and the order and sends the ordered units to the school. We caution to allow **4 to 6 weeks for delivery** but, if we have stock to fill the order, it ships immediately. We request you not make earlier promises to parents.
6. The school distributes the ordered units to each family in care of the student.

Alternate procedure:

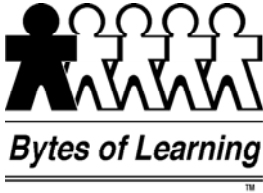
Schools that do not have a way of cashing parents' cheques, may opt to have parents make their cheques payable to Bytes of Learning. In this case, the school sends the cheques on to Bytes of Learning and Bytes of Learning issues a grant cheque back to the school. Due to additional administrative costs, this process results in a lower technology grant for the school and the cheque can require up to 2 months for delivery so the first approach is more desirable for Bytes of Learning and the school. However, we do not hold up the order shipment in either case. That remains subject to whether inventory is available or has to wait assembly.

Minimum Pricing:

As a condition of participating in the Take It Home Bonus program, participating schools may not offer UltraKey 5.0 below the indicated price of **\$19.95 per unit**. Even if the school waives its grant, parents must pay this minimum price.

Unlimited Offerings; but Minimum Order Quantities Required:

As long as the program is still offered by Bytes of Learning, the school may offer the Take It Home Bonus program to parents any time of the year as often as it wants – the program has existed for over 8 years and running. Minimum order amounts must be met for each offer in order for us to process the order. Prior to offering the program to parents, revisit Bytes of Learning's web site and confirm the latest terms of the program and prices. The "Last Updated" date above is changed whenever we post new information.



Bytes of Learning Incorporated

445 Apple Creek Blvd - Suite 204
 Markham, Ontario, Canada L3R 9X7
 Tel (905) 947-4646 Fax (905) 475-8650
 Toll Free: 1-800-465-6428
<http://www.bytesoflearning.com>
 email: orders@bytesoflearning.com

**The Take It Home Bonus™ Program (Canada Only)
 for UltraKey® 5.0
 Consolidated Order Form**

Last Updated: June 2007

Instructions:

Thank you for participating in the Take It Home Bonus Program.

Prices are subject to change without notice. Please revisit our web site just before you begin your program. Updated forms are always marked by a more current "Last Updated" date.

Mail this consolidated order form to Bytes of Learning together with a cheque payable to Bytes of Learning. If you have elected to have parents provide cheques payable to Bytes of Learning, then attach them to this order. If any cheques are NSF, they will be deducted from the grant and returned to your for collection.

Do not send in the individual order forms. Please keep the individual order forms for your records so you can distribute the UltraKey 5.0 units when they arrive.

Contact Name _____
 School / District _____
 Address Line 1 _____
 Address Line 2 _____
 City _____ Province _____ Postal Code _____
 Telephone _____ Email _____

UltraKey 5.0 Home Editions for Windows or Mac OS X

Software is available for all Windows including Windows 95, 98, NT, 2000, XP, ME and Vista; and for Mac OS X and Mac Intel. Software is delivered on a hybrid CD-ROM that fully installs.

Check one option	*Quantity Windows and Mac OS X	Price with Taxes	Total
I enclose one cheque made payable to Bytes of Learning. I have retained \$5.00 per unit as fulfillment of our school technology grant.		Ontario: \$17.74 per unit Other Provinces: \$16.15 per unit After Grant	
I am enclosing cheques from each parent payable to Bytes of Learning. Please send our school technology grant in the amount of \$4.00 per unit .		Ontario: \$22.74 per unit Other Provinces: \$21.15 per unit	

* The minimum order is 6 units (Mac or Windows or mixed).

Bytes of Learning's Canadian GST Number is: 10071 0177

UltraKey 5.0 Home Purchase Offer

Dear Parents:

Keyboarding is not just a convenient skill, but a required competency in today's modern world, which is why your school teaches keyboarding skill with UltraKey 5.0.

UltraKey 5.0 is a leading school typing program featuring 3D animation, computer graphics, and video designed for maximum learning. UltraKey directly teaches keyboarding without pressure. It concentrates on typing well and it provides the greatest satisfaction of all by making every user a success!

UltraKey also features unique technology that lets students practice at home while their progress is managed and monitored by software located at the school. We will send details about this later.

Bytes of Learning, the publisher, allows parents to purchase Home Editions of UltraKey 5.0™ through the school for CAD **\$19.95** per unit (regularly \$49.95) plus applicable taxes. The school receives **\$5.00 [or \$4.00 depending on procedure]** cash per unit purchased, to fund additional technology at the school.

The UltraKey 5.0 Home Edition accommodates up to 8 users. So the whole family can learn to keyboard! Each UltraKey 5.0 CD-ROM contains installers for Windows 98SE/ME/NT/2000/XP/Vista and Mac OS X and Intel Mac.

We suggest that you consider purchasing the UltraKey 5.0 software for your whole family's benefit and the benefit of your school's technology fund.

To participate, please complete the form below and return with payment to your school by the date required.

Thank you in advance for your consideration and support.

Yours sincerely,

[Principal]

Bytes of Learning *Take It Home Bonus™* Program: UltraKey 5.0™ Software Order Form

**Please complete and return to school with payment by [Deadline].
Allow 4 to 6 weeks for delivery.**

Name _____

Address _____

City _____ Province _____ Postal Code _____

Telephone _____ Email _____

Format	Quantity	Price with taxes	Total Amounts
Windows / Mac OS X		Ontario: \$22.74 per unit Other Provinces: \$21.15 per unit	

Bytes of Learning's Canadian GST Number is: 10071 0177

A Word formatted version of this letter is available at <http://www.bytesoflearning.com>